

# Michigan House of Representatives

## POSITION POSTING

### LEGISLATIVE INTERNSHIP

**General Description:**

The office of Representative Sherry Gay-Dagnogo of the 8th District is currently looking to fill internship positions immediately available and for the 2018 Summer and Fall Term. Interns will assist the Representative's staff in general office operations including answering the phone, constituent relations, communications and monitoring of legislation. Students will gain valuable hands-on office and legislative experience in a fast-paced environment. Hours are negotiable.

**Pay Range:** This is an unpaid position, but college credit is possible. See your school's Internship Coordinator or Academic Advisor.

**Minimum Qualifications:** Related office experience, including strong telephone and communication skills are required. Applicant should have knowledge of Microsoft Office, writing skills, and a positive attitude. Knowledge of the Legislature is desired but not required.

**General Caucus: Democratic Caucus**

The position is a non-civil service appointment to state government. All employees of the House of Representatives are considered at-will.

**This position will remain open.**

**Please send resume and cover letter to:**

**Sherrygay-dagnogo@house.mi.gov**

**Or by mail to:**

**Michigan House of Representatives  
State Representative Sherry Gay-Dagnogo**

**Attn: Natalie Bien-Aime**

**P.O. Box 30014**

**Lansing, MI 48909-7514**

The Michigan House of Representatives accepts resumes only for current position vacancies. Information regarding current vacancies can be accessed online at [www.house.mi.gov](http://www.house.mi.gov).

The Michigan House of Representatives is an Equal Opportunity Employer. Michigan law prohibits discrimination based on religion, race, color, national origin, age, sex, marital status, height, weight, arrest record or handicap. If an accommodation is needed during the application process, please contact the House Human Resources Office at (517) 373-3069.

Beginning June 25, 1990, an individual needing accommodations for employment must notify the employer in writing, within 182 days after the need is known.

Persons denied equal opportunity based on these conditions may file a complaint with the Michigan Civil Rights Commission.