



# HOUSE *of* REPRESENTATIVES STATE OF MICHIGAN

ANDERSON HOUSE OFFICE BUILDING  
124 N. CAPITOL AVE., PO BOX 30014, LANSING, MICHIGAN 48933-7514

## POSITION POSTING

### LEGISLATIVE INTERNSHIP

**General Description:** The office of Representative Joseph Bellino, Jr of the 17th District is currently looking to fill internship positions for the 2017 fall semester. Interns will have the opportunity to assist the Member and their staff in general office operations including constituent relations, communications and monitoring legislation. Selected candidates will gain valuable hands-on office and legislative experience in a fast-paced environment. Hours are negotiable.

**Pay Range:** This is an unpaid position, but college credit is possible. (See your school's Internship Coordinator or Academic Advisor.)

**Minimum Qualifications:** Applicants must be a student, veteran, or participant in job entry program. Strong applicants will have a positive attitude, previous office experience including knowledge of Microsoft Office applications, telephone skills, and writing skills. Knowledge of the Legislature is desired but not required. Applicants should have references available upon request.

**General Caucus: Republican**

The position is a non-civil service appointment to state government. All employees of the House of Representatives are considered at-will.

**This position will remain open until filled.**

**Please send resume and cover letter to:**

**Griff Drew**

**gdrew@house.mi.gov**

The Michigan House of Representatives accepts resumes only for current position vacancies. Information regarding current position vacancies at the Michigan House of Representatives can be accessed online at [www.house.mi.gov](http://www.house.mi.gov).

The Michigan House of Representatives is an Equal Opportunity Employer. Michigan law prohibits discrimination based on religion, race, color, national origin, age, sex, marital status, height, weight, arrest record or handicap. If an accommodation is needed during the application process, please contact the House Human Resources Office at (517) 373-3069. An employee needing accommodations for employment must notify the employer in writing, within 182 days after the need is known. Persons denied equal opportunity based on these conditions may file a complaint with the Michigan Civil Rights Commission.